

15th May 2025

Dear Councillor,

You are summoned to attend the Shirley Parish Council meeting on **Monday 19th May 2025 at 7.30pm in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sian Bacon

AGENDA

	<i>Report / Action Required</i>
1. CCTV Notification	To note
2. Apologies for absence	To approve
3. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest Please note: <ul style="list-style-type: none">a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.b)c) The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.	To note
4. Public speaking <ul style="list-style-type: none">a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.b) If the Police Liaison Officer, a County Council, or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.	To note and action
5. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item Item no y. This item title will then be the item to be discussed with press and public excluded"	
6. To approve the Minutes of the Meeting held on 3 rd March 2025	To approve
7. Matters Arising from the previous meeting (non-decision making) <ul style="list-style-type: none">• Speeding	To note
8. Burial Ground Wall Repair Project	To discuss
9. Derbyshire Dales Local Plan Review	To discuss
10. Parish Council Email Addresses	To discuss
11. Annual Audit to approve the Annual Governance Statement 2024/25	To approve
12. Annual Audit to approve the Accounting Statement 2024/25	To approve
13. Annual Audit to note the internal audit report 2024/25 presented by the Clerk/RFO	To approve
14. To select and approve the Parish Council Insurance 2025/26	To approve
15. To approve Parish Council Asset Register	To approve
16. Policy Approval <ul style="list-style-type: none">• Standing Orders• New Financial Regulations• Risk Assessment• Code of Conduct	To approve

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| 17. Finance and Audit | |
| <ul style="list-style-type: none"> • New expenditure to approve: <ul style="list-style-type: none"> - Clerk's Wages – TBC - HMRC PAYE – TBC - Unity Trust – service charge - £12.00 - S Walker – Defib Battery - £174.00 - J Booth Arboricultural Consultants – Tree Survey - £325.00 - PCC Shirley – Community Space Hire Dec 24 - £443.75 - PCC Shirley – Community Space Hire Jan 25 - £638.75 - PCC Shirley – Community Space Hire Feb 25 - £157.50 - PCC Shirley – Community Space Hire July – Sept 24 - £1423.75 - PCC Shirley – Community Space Hire Oct – Nov – 24 - £787.50 - MDH Garden Services – Churchyard Mowing - £130.00 • Income to note <ul style="list-style-type: none"> - Precept - £7500.00 - Interest - £47.65 | <p>To approve</p> <p>To note</p> |
| 18. Neighbourhood Watch Update | To note |
| 19. Parish Clerk's Ongoing Matters <ul style="list-style-type: none"> • Drains and Hedges • Speedwatch | To note |
| 20. Pot Holes – Cllr Crabtree | To note |
| 21. Planning Applications | To discuss |
| New: <ul style="list-style-type: none"> • Derbyshire Dales - None • Derbyshire County Council – None Existing: <ul style="list-style-type: none"> • Derbyshire Dales – None • Derbyshire County Council – None | |
| 22. Shirley Sports and Social Association Update | To note |
| 23. Churchyard Maintenance <ul style="list-style-type: none"> • Mowing • Sycamore Tree | To discuss |
| 24. Correspondence | To note |
| 25. To Approve the dates for meetings in the 2025/26 year | To discuss |

DATES OF FUTURE MEETINGS - All meetings to be held at 7.30pm in the Community Space at St Michael's Church, Church Lane, Shirley, Ashbourne DE6 3AS. - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND: